

## Equal Opportunities Monitoring Form

Sarah Wigglesworth Architects are committed to being an equal opportunity employer and promote a diverse and inclusive community.

We ask you to help us monitor and achieve this by completing this form along with your CV and/or application. The information you provide is used for no other purpose and will be treated as confidential. This form will be separated from your application upon receipt and will not be seen by anyone involved in the recruitment process.

Job role you are applying for: .....

How did you hear about SWA/this post? .....

1. What is your nationality? .....

2. Which gender do you identify with?

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> Man                                | <input type="checkbox"/> Transgender |
| <input type="checkbox"/> Woman                              | <input type="checkbox"/> Non-binary  |
| <input type="checkbox"/> Prefer not to say                  | <input type="checkbox"/> Intersex    |
| <input type="checkbox"/> Another preferred description..... |                                      |

3. Do you consider your identity to be different from your registered sex at birth?

- |  |
|--|
| <input type="checkbox"/> Yes               |
| <input type="checkbox"/> No                |
| <input type="checkbox"/> Prefer not to say |

4. Which age category are you in?

- |                                |  |
|--------------------------------|--|
| <input type="checkbox"/> 16-24 | <input type="checkbox"/> 55-64             |
| <input type="checkbox"/> 25-34 | <input type="checkbox"/> 65+               |
| <input type="checkbox"/> 35-44 | <input type="checkbox"/> Prefer not to say |
| <input type="checkbox"/> 45-54 |  |

5. Do you consider yourself to have a disability according to the definition in the Equality Act 2010? This includes dyslexia and other neurodiversities.

<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Prefer not to say
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The Equality Act defines a disabled person as someone who has a mental or physical impairment that has a substantial and long-term adverse effect on the person's ability to carry out normal day-to-day activities. If you have a condition which fits the definition, please tick 'Yes' even if you are not limited by your condition.

6. What is your Ethnic Group? Please choose one option that best describes your ethnic background

<b>Asian or Asian British</b> <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Chinese <input type="checkbox"/> Another Asian background .....	<b>Black or Black British</b> <input type="checkbox"/> Caribbean <input type="checkbox"/> African <input type="checkbox"/> Another Black/Caribbean/African background .....
<b>Mixed/Multiple ethnic group</b> <input type="checkbox"/> White and Black Caribbean <input type="checkbox"/> White and Black African <input type="checkbox"/> White and Asian <input type="checkbox"/> Another Mixed/Multiple ethnic background .....	<b>White</b> <input type="checkbox"/> English/Welsh/Scottish/Northern Irish <input type="checkbox"/> Irish <input type="checkbox"/> Gypsy or Irish Traveller <input type="checkbox"/> Another White background .....
<b>Other ethnic group</b> <input type="checkbox"/> Arab <input type="checkbox"/> Another ethnic background .....	<input type="checkbox"/> Prefer not to say

7. What is your religion or belief? (continued overleaf)

<input type="checkbox"/> Buddhist <input type="checkbox"/> Christian (all denominations) <input type="checkbox"/> Hindu <input type="checkbox"/> Jewish <input type="checkbox"/> Muslim <input type="checkbox"/> Sikh <input type="checkbox"/> No religion or belief / Atheist
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- Prefer not to say
- Not sure
- Another religion or belief .....

**8. What is your sexual orientation?**

- Lesbian
- Gay
- Bisexual
- Queer
- Another preferred description.....
- Questioning
- Asexual
- Heterosexual/straight
- Prefer not to say

**9. What is your relationship status?**

- Married
- Civil Partnership
- Single
- Prefer not to say

**10. Do you have responsibility for dependants? (Dependants relates to children, or elderly or other person for whom you are the main carer.)**

- Yes
- No
- Prefer not to say

**11. What type of school did you mainly attend between the ages between the ages 11 and 16?**

- UK state run or funded school (selective on academic, faith or other grounds)
- UK state run or funded school (non-selective)
- UK independent/fee-paying school (bursary)
- UK independent/ fee-paying school (no bursary)
- Attended school outside of the UK
- Prefer not to say
- Don't know
- Another .....

11. What is the highest level of qualifications achieved by either of your parent(s) or guardian(s) by the time you were 18?

- At least one has a degree level qualification
- Qualifications below degree level
- No formal qualifications
- Don't know
- Not applicable
- Prefer not to say
- Another .....

## Sarah Wigglesworth Architects

### Data Protection Statement

Thank you for completing this short form. SWA uses this information to review compliance with its policies on equal opportunity in relation to recruitment, promotion and throughout the entire employee journey. We will treat all personal information in line with current data protection legislation and our data protection policy. For more information on how we use the information you have provided, please see our privacy notice on our website or contact us at [mail@swarch.co.uk](mailto:mail@swarch.co.uk)

In order for us to process this information and to comply with data protection legislation, we require your consent. By completing this form this signifies your consent to our processing of this information.

The information you provide is used for no other purpose and will be treated as confidential.